

PARTY DECORATOR/PARTY PLANNER

Name of Party Parents (Print)

Scheduled Date/Party Room Time

(Person responsible for bill)

Name of Party Decorator/Planner (Print)

Phone number

Party Central Family Fun Center welcomes your Party Planner/Decorator to assist in your party planning at our facility. We have a strict party room schedule and have the above listed time reserved for your party. Any decorating for your party CANNOT be scheduled BEFORE your scheduled room time begins and MUST be COMPLETELY removed at the end of your scheduled room time. No silly string, confetti or glitter can be used in the party room. Items cannot be hung from the ceiling and "Blue Painters Tape" is the only approved tape to be used (*no pins, tacks, glue, adhesives, etc.*) to hang banners or other items on the walls or floor. Any damage to the room or walls will be charged to the person that is responsible for the birthday party bill.

If the party planner/decorator and/or person responsible for the bill has not removed all items from the room at the end of the scheduled event, Party Central staff will remove any decorations, props, presents, etc. and will not be responsible for any damages or loss. In addition, a \$100 clean up fee will be added to your birthday party bill.

Signature of persons responsible for bill (Date)

Signature of Party Planner/Decorator (Date)